



# Community Ed and Rec Childcare

## Mulberry Bush, Berry Branch, Extra Mile

### Frequently Asked Questions

#### What are the three different programs?

- **All three of these programs are available year round:**
- **Mulberry Bush** serves children from age 6 weeks thru age 4. It is open from 6:30am to 5:30pm and located at Horizon Elementary School.
- **Berry Branch** is for potty-trained 4K and 5K students at all three elementary schools. Care is provided to children before the school day from 6-8:45am and after school from 3:45-6pm. This program also offers half-day care for students opposite the half-day 4K program. AM or PM care is based on 4K enrollment.
- **Extra Mile** is for grades 1-4 at all three elementary schools, open from 6am to the start of school and from the end of school until 6pm.

#### What about fees and rates?

Our rates are increased once a year in September; however, depending on a variety of factors, we may NOT make increases some years. Current rates are posted on the [Child Care webpage](#) (found on the Community Ed & Rec menu at [www.plymouth.k12.wi.us](http://www.plymouth.k12.wi.us)).

#### How do I register my children for care?

The first step is to contact childcare director Karyn Haun at 920-892-6922. She will check on openings, provide a tour if so desired, and provide registration information.

#### How does payment work?

Our child care programs utilize the MyRec registration system (the same system used for Community Ed & Rec classes and other activities). You will [set up a family account](#) and will use it to make childcare payments. Payments should be made weekly; however, the flexibility of our system and other factors may lead to delays. You will be emailed a reminder at the end of every month to make payment. We will refuse care if payment is not made by the 15th of the month following the month of care (i.e. by Nov. 15 for care received in October). However, please let us know if there are extenuating circumstances.

#### How do Extra Mile and Berry Branch work during summer?

We provide care from 6am-6pm in the summer, just as we do during the school year. However, no care is available during hours that Summer School is in session (8-11:45am for 5 weeks). Students who need

morning care must attend Summer School. Summer School is held at two schools: one for 5K and 1st grade, and another for grades 2-5. During the weeks of Summer School, we provide care on site at both schools and ensure that students get to their first class. After Summer School, our staff members gather all Extra Mile and Berry Branch students at a central location and take them back to the Extra Mile or Berry Branch classroom for lunch and afternoon activities. We make sure the children are where they need to be and help them by having extra staff the first week as everyone transitions!

After the 5 weeks of Summer School are over, Extra Mile and Berry Branch move back to one school. We like to incorporate the perks of the different sides of town into our summer program. Field trips and walks to Lone Oak Park, McDonald's and other businesses on the east side of town add fun to the Summer School weeks. While at Parkview, we like to spend time in beautiful City Park, Roosevelt Nutt Hill and other places on that end of town. Where possible, we try to accommodate children who wish to attend Community Ed & Rec camps, classes, and other programs.

***Our goal is to provide nurturing and enriching opportunities for all ages of children!***