



Custodian I Position

2nd Shift

Horizon Elementary School

Position Description: Under supervision, direction and in cooperation with the head custodian, to be responsible for all custodial work in the school, including but not limited to; furniture, rooms, equipment and snow removal. Individual shall be motivated and willing to accept additional related work as required.

Position Requirements:

- Scrub, strip, mop, clean, wax, vacuum, and polish floors, walls, and ceilings in all areas, including but not limited to; classrooms, hallways, offices, restrooms, gymnasiums and cafeterias
- Dust, clean, polish furniture, and any other items in all areas, including but not limited to; classrooms, hallways, offices, restrooms, gymnasiums, cafeterias and outdoor spaces
- Replace towels and soap in dispensers
- Clean windows, woodwork, bathrooms, and fixtures.
- Perform outside work as required – sweeping and snow removal
- Ability to operate heavy equipment (included but not limited to: snow blower, forklift, floor scrubber, lawn mower)
- Empty wastebaskets and dispose of trash
- Minor maintenance and repair of custodial equipment
- Minor maintenance of facilities such as ballasts, changing light bulbs and light switches
- Assist with mechanical equipment as directed
- Unload freight received
- Distribute supplies to custodial rooms, shops and classrooms as required
- Move furniture and equipment as directed
- May be responsible for securing building
- Responsible for testing of swimming pool, moving chlorine and be certified as a Pool Operator (District will provide)
- Ability to operate heating, ventilation, air conditioning and mechanicals on web control
- Ability to operate forklift, genie lift and scissors lift
- Ability to set up and climb ladders and scaffolding
- Ability to move risers for choral and band events; set-up and teardown for events (athletic & arts)
- All other duties as directed

Position Qualifications: (Successful candidate must)

- Positive work ethic
- Provide excellent customer service to students, staff and community members
- Knowledge of cleaning techniques, materials and equipment required for custodial work
- Physical ability to perform custodial work including heavy lifting, manual tasks, standing or walking for long periods of time
- Must be comfortable with heights and performing tasks from lifts and ladders
- Ability to work independently and with a team

Salary: \$16.00 - \$21.45

Hours: 8 hours per day/Group I Year-Round

Date to be Posted 05/15/2025

Posted by _____

Date to be Removed _____

Removed by _____

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OUR MISSION:

To encourage everyone to see and be his/her personal best through successful learning experiences. BECOME YOUR BEST.