

Code Blue Protocol

The Code Blue protocol has been developed to address student, staff or visitor health emergencies. A Code Blue should be initiated any time there is a severe injury or life-threatening illness. A Code Blue may also be initiated any time you feel uncomfortable with the health status of an individual.

In the event of an occurrence, an adult at the scene should use the nearest phone to contact the office and state "Code Blue in Room _____. Code Blue in Room _____." Give the exact location and student name to the secretary if known. If you already know that 911 should be called, say "Call 911".

Give the office secretary as many specifics about the individual's status as possible. If it is readily apparent that the individual may require transport to a hospital and further examination by medical personnel, instruct the office secretary to call 911. To access an outside phone line one must dial 9 then 911. The secretary will announce a Code Blue over the PA system, with the exact location of the victim, throughout the entire building and repeat the message once. Family will be notified as soon as possible by an office staff member. Calling 911 and caring for the immediate safety needs of the ill or injured takes precedence over calling the family.

Students are to vacate the halls. Teachers will need to account for each student and ensure direct supervision during the time of a Code Blue. Teachers and staff should help make sure that halls remain clear of students during the Code Blue. The Code Blue response team members will respond to the location of the emergency. If the emergency occurs just prior to the end of the day, students will not be dismissed until the emergency is over. The office personnel will notify the bus company to hold buses to keep the area clear. Hallways should be kept clear for rescue personnel.

Members of the Code Blue Emergency Response Team will report immediately to the area of crisis. Team members' classes will be covered by a teacher from an adjacent room, whoever is available to cover or by a prearranged person. Students in the area of the incident should be escorted to another classroom as soon as possible.

All students will remain in their classrooms until the Code Blue is over. This allows for passing of emergency medical personnel as needed. A Code Blue team member will notify the office staff when the crisis is over and the halls are clear of the victim and responders. An announcement will be made over the PA announcing the Code Blue is over. The school day will then resume as scheduled.

If you would like to be on the Code Blue Team, please notify the school nurse at your building.

See STAFF LINKS for Accident/Incident Report Form, Code Blue Report Form, Code Blue Team Notes, Seizure Observation Form, and Head Injury Report Form