

## SCHEDULING SUMMER SCHOOL COURSES IN SKYWARD

Log in to **Skyward Family Access**

On the Family Access screen go to the drop down arrow under **Family Access** and select student.

Go to **Summer School registration** in the center of the screen, click go to Summer school registration.

Update **student information on the right**.

Go to left side tool bar and select **Schedule**.

Go to **Request Courses for the current year** on right, select course # on left - add course to **right side**.

**A total morning is 5 points. Please see Point System.**

**Bus students** need to sign up for 5 points.

Registration is now **complete!**

**(There is NO submit/confirm button)**