

Anne Gamoke  
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May 27, 2011

Dear

According to school records you have moved to another residence within the Plymouth School District. Your new address places you in the \_\_\_\_\_ attendance area. If you would like your child(ren) to remain at \_\_\_\_\_ School, **you must complete and submit the attached *Elementary School Reassignment Request* form. This form must be returned to the District Office, 125 Highland Avenue, Plymouth, WI 53073 no later than June 3, 2011.**

Please understand that failure to complete and return the request form indicates that you have chosen to transfer your child(ren) to the elementary school that is within the attendance area in which you currently reside. Your request to remain at your current school will be granted depending on class size based on enrollment for the 2010-2011 school year. **Please note that bus transportation to and from school is not provided to students participating in the Elementary Reassignment Program.**

If you have questions about the Elementary Reassignment Program, please contact Anne M. Gamoke at 892-5022.

Sincerely,

Anne M. Gamoke  
Director of Pupil Services