



Maintenance I Electrical Position

Position Description:

Install, replace, repair, operate and maintain the District's electrical equipment. Provide backup and adjust systems and controls for peak efficiency. Knowledge and skills of other trades and related systems a plus. Assist the Supervisor of Buildings and Grounds to develop and review specifications and plans to move forward with Capital Improvement Planning process. Individual shall be motivated to accept additional responsibilities and demonstrate the ability to work with and provide guidance and assistance to all other employees on staff.

Position Requirements:

1. High school diploma or equivalent.
2. Valid State of Wisconsin driver's license. Employment is contingent upon District's insurance carrier approving insurability due to past driving record.
3. Ability to interpret and follow written and oral directions.
4. Ability to plan tasks and put in priority order.
5. Demonstrate ability to schedule time and complete work assignments without close supervision.
6. Ability to lead and direct the mechanical operations of the building and maintain a comfortable environment for occupants.
7. Journeyman Electrician License with a minimum of 5 years experience in industrial and commercial service related work.
8. Ability to calculate and design the load parameters of electrical circuits and equipment.
9. Experience and ability to evaluate, repair and maintain building systems and related equipment for peak performance and efficiency.
10. Ability to operate low-pressure boilers and air handling equipment.
11. Ability to deal tactfully with other employees, students, teachers and all other persons encountered in the course of work.
12. Physically able to work on scaffolds and ladders and physically capable of handling extension ladders and assembling and erecting scaffolds.
13. Ability to record operational data, compile operational reports, maintain inventory of maintenance supplies and keep other records as required.
14. Ability to maintain daily log reports of heating plant and HVAC data.
15. Ability to file written reports and in written communication, request and explain various building, site and equipment problems.
16. Ability to read blueprints with the emphasis on electrical systems, DDC and pneumatic controls, data and technology, plumbing/mechanical systems.
17. Demonstrate ability to do semi-major maintenance, repair and /or replacement of building equipment.
18. Ability to assist in snow removal operations, including hand operated and power-driven equipment.

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19. Ability to observe and perform the necessary functions to maintain a neat and presentable appearance both inside and outside District facilities.

Position Qualifications: (Successful candidate must be able to:)

1. High school diploma or equivalent.
2. Valid State of Wisconsin driver's license. Employment is contingent upon District's insurance carrier approving insurability due to past driving record.
3. Journeyman Electrician License.
4. Minimum of 5 years experience in service and repair work related to industrial and commercial electrical systems.
5. Ability to design, layout, calculate load parameters and install electrical circuits for building equipment.
6. Ability to demonstrate the maintenance procedures for the District's electrical equipment.
7. Experience and ability to maintain and adjust for peak efficiency motors, fans, pumps and related building systems.
8. Ability and willingness to learn operating and maintenance procedures of other District systems.
9. Must be able to work in confined spaces.
10. Must be able to work from elevated positions (scaffold, extension ladders, and lifts).
11. Must be able to lift 50 pounds overhead unassisted.
12. Demonstrate reliability and dependability based on attendance.
13. Experience and ability to communicate and work as a team member with building principals, staff, students, co-workers and others.
14. Positive attitude.

Salary: \$23.55-\$31.55

Hours: 8 hours/day

Interested persons must sign personally: → _____

Date to be Posted 11/01/2023

Date to be Removed 11/17/2023

Plymouth Joint School District does not discriminate on the basis of sex, handicap, age, race, color or national origin in the education programs or activities it operates and in employment.

*Interested individuals who are not employees of the district please contact the District Office at 892-2661.

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